**Merit Badge Procedure**

Here is the accepted procedure for your Son to work on a MB.

1. Scout will notify the Scoutmaster of his interest in a merit badge; this allows the leader and the scout to make sure any necessary conditions are met and that a counselor is available. At this time the blue card will be issued.

2. Once permission is granted the scout then needs to meet with the counselor and set up a schedule for completion and take the blue card to the counselor to keep track of work done and to sign the completed card.

3. Once work is completed the blue card is returned to the Scoutmaster or member of the advancement committee.

Please remember that the scout cannot begin work on the MB until after the blue card is issued.

Please contact me if you have any questions.

Billy